

Henry J. Kaiser Elementary

School Site Council

Roles and Responsibilities

- Establish the Council and Bylaws.
- Review the school's and the students' performance data.
- Establish/Review school goals and select specific improvements.
- Develop the site plan with input from other advisory groups.
- Establish budgets associated with the plan and associated with Local Control Funding Formula (LCFF)
- Monitor progress of plan implementation.
- Assess effectiveness of planned activities
- Evaluate implementation of plan resulting in student achievement
- Review/Modify plan as needed
- Collaborate with other advisory groups.
- Develop/Oversee Title 1 Parent Involvement Policy and Home/School compact (no funds associated with this).
- Complete ELAC tasks (if SSC has ELAC Authority) – **Not at Kaiser**
- Recommend plan to Board of Education

Areas OUTSIDE of the scope of the SSC

- **A school Management Committee**
The Principal is the School Manager
- **A school Budget Management Committee**
*The SSC works **only** with those budgets included in the **SPSA**: Title I, EIA/LEP, EIA/SCE, SLIBG and QEIA (if applicable), LCFF.
The SSC has **no** authority with regards to **other** district budgets.*
- **A Policy-Making Body**
The board of Education sets policy.
- **A Political Organization**
*SSC **do not** take stands on political issues.*
- **A Personnel Committee**
*The Personnel Department and the school Principal are responsible for **all** personnel matters.*
- **A Grievance Committee**
Other procedures are available to air grievances. However, the SSC may recommend solutions to problems within its' scope as identified by a school self-study.
- **A fund-Raising Organization**
*The SSC **does not** solicit funds except in the process of grant applications and the use of community resources.*
- **An Extention of the PTA**
The SSC works in cooperation with the PTA toward school improvement and sees the PTA and all other school support groups as a community resource, which may be tapped to enhance the school improvement plan.
- **A Social Group**
State law specifies the representative membership ratio of the SSC and directs the by-laws outline a membership selection process.